

National Cancer MDT Coordinators Forum Team Meeting

Friday 4th November 2011, 10.00am-2.30pm

**National Cancer Intelligence Network (NCIN)
18th Floor, Portland House, Bressenden Place**

Minutes

Present: Juanita Asumda (Teleconference) (JA), Nathan Brasington (NB), Sabina Wilmhurst (SW) Di Wilkes (DW). **Apologies:** Angel Heer (AH).

1. Minutes from conference call 17th August 2011

- Agreed.

2. MDT UKACR Training Programme

- E-learning Package

Currently the team are looking to launch the E-learning package at the National MDT Conference in March with eventual 'Go Live' date beginning of April.

3. Membership and Communications

- Forum leads to contact all members within their region to raise awareness, promote National working and offer support and advice if and when required
- Current vacancies;
 - i. Region Covered: North East; North of England CN
 - ii. Region Covered: East of England; Anglia, Essex, Mount Vernon CNs
 - iii. Region Covered: East Midlands; East Midlands and North Trent CNs
 - iv. Region Covered: South Central; Central South Coast, Thames Valley CNs

v. Region Covered: Wales; North Wales, South East Wales and South West Wales CNs

4. MDT Development Steering Group

- Next meeting to take place 1st March 2012 at 1030, JA has informed team NB will be now attending these meetings and will be included in any further correspondence.
- Briefly discussed MDT Co-ordinator career pathways
- At the last meeting in Sept 2011 Clare Morris updated on JA behalf

5. MDT Coordinators National Conference 2012

- Conference agenda - agreed and in-progress
- Programme - agreed and in-progress
- Printing - JA to Liaise with Eventpro
- AV equipment -JA to Liaise with Eventpro